

CHASA Meeting – 6th November 2023

Attendees: Victoria Cain, Tracey Swiers, Becky Stubbins, Jade Bunker, Vicki Griffin, Louise Beeson, Tom, Fiona (Zoom), Millie Seligman (on zoom for part of meeting)

Apologies: Emma Wilkinson, Katie Hunsdale, Katie Liddell, Natasha Jagger, Helen Champion, Marta Bujwicka-Colman, Hannah Davies, Michelle Dawson, Mrs Jackson

Welcome

Victoria welcomed everyone to the meeting. She said a different time and venue had been chosen for this meeting to continue the idea of changing it around each time to allow for different people to attend the meetings.

Bonfire Night Stall Debrief

Everyone agreed that the CHASA Bonfire night stall had been very successful, with just over £500 raised (in line with last year). The Crayke bonfire was much busier than usual due to the Easingwold bonfire being cancelled on the Saturday night. The glowsticks went down extremely well, as did the doughnuts and some toffee apples that were donated on the night. Everything sold out. It was suggested that toffee apples would be a great item for parents to donate next year and we could certainly order more glowsticks. Vicki advised to stick with around 120-150 doughnuts next year.

Vicki advised for future reference that Lidl will give half your order of doughnuts for free for charities.

CHASA Christmas Craft – Thursday 30th November 3.30-4.30pm

Millie gave us some good ideas for craft night. The plan, which was discussed, is as follows:

- After school session 3.30-4.30pm - straight from school no parent handover.
- Tickets sold on Sum Up £5 per child.
- CHASA will provide all main materials - may just need things like glue, scissors, colouring pens, aprons etc from school.

Three/Four activities in different classrooms/hall, children to rotate - supervised by teachers and governors/CHASA volunteers (on SCR). Activities as follows:

1) Decorating Xmas biscuits (preferably gingerbread men) to take home - icing pens and mini smarties

- 2) Toilet roll reindeers - toilet rolls (ask people to save), pipe cleaners, googly eyes (sticky), pompom nose (sticky)
- 3) Xmas tree decoration (wooden Xmas tree for them to decorate) - tissue paper, glue, glitter, pom poms
- 4) Xmas colouring/card making for those who finish quickly!

- Plus, water/squash and biscuit snack (possibly fruit too) will be provided.
- CHASA will provide snack biscuits (possibly fruit too) and squash and will obviously set up and clear up at end.
- We'll ask children to bring shoe boxes to take crafts home in.

Action: Victoria/ Becky to ask Judi Jackson about the following:

1) We will have the children's names from Sum Up - do we need a separate google form with address/ allergens on etc? Or can we use school's info?

2) The biscuits to decorate - could Mrs Yates bake these for us (preferably gingerbread men or Xmas shaped biscuits large enough to decorate?)? We know that she knows the children with allergies so could accommodate this. We can provide shape cutters and ingredients if needed.

3) Would all children be ok to be involved with all sessions above (any children allergic to using any of above materials?)

4) Staff - would any staff be able to help? (even if sat at desk working - their presence may help to keep some order!)

Action Jade/Tracey: Order any materials/ingredients required.

Action Vicki: Look at PTA events booking system/form which collates details and takes payment.

Rainbow Raffle – Non-Uniform Day and Donation Collection - Thursday 9th November

Action Victoria: Send out a reminder Tuesday lunchtime (7th Nov) to reps group for them to circulate reminder.

Action Jade and Victoria: Put donation boxes out on Thursday before running club. Take morning donations or leave in shed.

Action Becky: Put a box out at pick up for donations. Collect donations at end, either take these home to store and then deliver to Jade or leave in shed.

Christmas Cards

Action Victoria: Send out a reminder to reps group on Sat 11th November to remind people that deadline for ordering is Sunday 12th November.

School Lottery

38 people have signed up and the target is 100. We need to encourage grandparents/ friends of the school to sign up.

Action Jade: Have a push on the lottery the week before the first week it goes live. The first numbers are drawn on Sat 2nd December. Start the push on Friday 24th November – send reminders etc.

Christmas Stalls

The planned CHASA Christmas stalls are:

Huby Memorial Village Hall, Huby - Sunday 19th November 10.30-2.30pm (chocolate spin the wheel and potentially trial selling small gift items) – Vicki G kindly running this (other volunteers welcome).

Outwood Academy, Easingwold - Friday 1st December 5-7pm (chocolate spin the wheel) – Louise and Katie kindly running this.

Galtres Centre, Easingwold - Saturday 2nd December 9-2pm (can ONLY sell small affordable items that children could buy for other people as gifts) – Vicki/ Becky/ Tracey kindly running this (other volunteers welcome).

Gift ideas for the Galtres fair (potentially a few to trial at Huby too) were discussed and the following agreed upon:

- 1) 50-100 Hot chocolate Rudolf cones (we have hot choc, marshmallows and choc buttons already, so only need bags)

Action Becky: To purchase cone bags.

- 2) Marshmallow snowmen – trial these at Huby fair

Action Tracey: To purchase snowmen materials.

Action All: Agree a time to make up hot choc cone bags and marshmallow snowmen.

- 3) Crocheted chocolate orange covers and Christmas tree decorations.

Action All: Agree a time for Jade to teach others to crochet! Everyone to try and make up as many crocheted items as possible before the fairs.

Action Vicki: To buy more chocolate oranges to go in crocheted covers.

- 4) Craft kit 'make your own' snow globes to include jar (we already have 50 jam jars), string lights, glitter and figure. This is a potential if we can source materials cheaply and trial at Huby.

Action Jade: To look into cost of materials and decide if this is worth trialling.

Chocolate Spin the wheel for Huby and Outwood stalls:

The idea is to have small prizes – quality street, medium prizes – single chocolate bars/chocolate oranges and star prizes (big choc gifts - need these to draw people in).

We currently have a few galaxy bars, a few small milk tray boxes, some chocolate oranges and one M&S star prize.

Fiona advised that Coop Long St have used their charity donation quota for this year so can't donate selection boxes or chocolate.

Action Vicki/Louise/All: To ask on rep group for all to try and source chocolate, particularly large chocolate prizes. We can give charity number to reps and ask all to approach businesses. We could also ask non-chocolate businesses to sponsor a prize – so to donate a chocolate prize.

Action Jade/Vicki/Louise: Revamp the spin the wheel potentially with Lucy's help if she's happy to help. The plastic front needs removing.

Next Meeting

We agreed that another meeting wasn't necessary before Christmas so the next meeting will be the first week back after Christmas.

Action Victoria C: To arrange date/venue for next CHASA meeting.