

CHASA MEETING MINUTES 13/5/24

Attendees: Jade Bunker, Victoria Griffin, Tom Ferraday, Emma Wilkinson.

Apologies: Mrs Judi Jackson, Victoria Cain, Tracey Swiers, Becky Stubbins.

Break the rules day:

VG confirmed break the rules day sorted and on sum up, explained the idea to Tom, 50p a rule, discussed collection buckets for outside school.

Actions: to try and find the collection buckets to put outside school.

School fair:

VG said re tokens, Lucy is adjusting logo so we don't get charged extra for the backgrounds. Making them all one format and one colour. Worst case is we will have to print stickers.

EW asked about next year and whether they will be re-used with the business logos on.

VG said they'll remain on the tokens for years which made them good value for money.

EW need a PNG file for each logo – VG confirmed this is what Lucy was arranging.

Lucy is printing a4 brochures to put up in noticeboards and shops etc.

We need colour photocopy for members to use to ask for donation prizes.

Action: JB to add charity number to Summer fair poster and print a few in colour. Also to send to EW

Tokens should be sorted this week and delivery is 3 weeks. We will be able to pre sell them on sum up for parents to buy around pay day. JB asked what happens if we run out of tokens. VG explained TS will use poker chips to replace tokens on stalls so that they can go back into circulation if needed.

EW asks about paying to enter. Vic confirmed £1 in cash but we can encourage people to use sum up to avoid too much cash.

BBQ will be cash and sum up

Bar and cake stall cash and sum up.

Tokens will be for games and inflatables.

EW- asked if we will need signs. VG suggests we will need a lot of signs.

KH mentioned the use of tokens for uniform donations. Agreed this would be a good incentive.

We discussed some stalls using tokens for prizes instead of prizes.

Such a hook the bottle , 10 people play, 1 token each to play but prize is 5 tokens, or 4 people pay to play and the prize is 2 tokens etc.

EW asked how easy to win because tin can alley everyone wins.

VG confirmed that with the hook the bottle, you play it in a team and the first person in that "team" to get the hook on the bottle wins. So one "go" will bring in 4 tokens if there are 4 people, then the prize would be 2 tokens or a bottle.

Discussed using bottles of prime as well as beer or slush or fruit shoots.

VG confirmed slime has arrived for prime or slime.

Agreed to go through the plan.

Tin can alley - £1 a go – Helen and mrs gears

VG confirmed we have had a good take up on teacher volunteers, don't want to put teachers on the bar and parents already on inflatables are happy to stay there so will spread teachers amongst the games.

EW confirmed she still has the cans from Tim can alley.

JB asked about barrels

EW covered barrels with a cloth and put a plank across. Confirmed she didn't take them home they came from Claire smith. VG confirmed we still have them. EW had a blue barrel which may be empty by then. JB to check in with Mrs H.

VG asked about decorating the cans.

EW confirmed they were painted blue.

Plan- someone to decorate them if we have the time – 30 cans

VG said she will go Designer Outlet and ask for vouchers towards the raffle and get some jelly snakes.

TF mentioned a lucky dip for prizes. We discussed that we had similar for the lucky dip stall itself

JB asked if TS had been into co op. Not sure so we will find out.

Lucky dip – 50p a go. Emma and Poppy. TS has some prizes. Using smiggle for star prizes. JB confirmed she will sort small prizes. VG will do inventory for smiggle prizes

Hook a duck- Mrs Dobson and Hannah – tokens – 50p a go – sweet prizes – VG to source sweets. Hook a duck in the shed.

Milk bottle game – JB asked VG – explained her dad made a launcher – like ping pong balls. VG mentioned milk bottle game possible going in games area. JB suggested will need someone manning it. Agreed on having it separate but just leading up.

TF confirmed he will have 3 games in his area, pay token for all 3 and will have a leader board, someone wins at the end of the day.

VG – milk bottle 50p – Prize will be sweets.

Slime or prime - needs to be £1

Don't need prizes for slime or prime – VG confirmed Lucy had done the wheel. Mrs chandler and Mrs bacon for slime or prime.

Hook a bottle – vic dad made the hook. Mrs chandler and Mrs bacon.

VG explained how to do hook a bottle.

VG asked about shooting game.

Discussed we didn't need to as have enough.

Discussed whether we wanted to encourage shooting or collecting nerf bullets etc.

EW discussed it was challenging collecting tin cans from the floor last year.

TF Game corner: VG asked TF what he was charging for his area. Discussed £1 in tokens. Discussed using a raffle prize for a good over all prize for the games section.

TF explained he will need 1 other body. Mentioned Julian and Pete brown. TF said that's plenty.

Discussed first and second place. Then discussed under 12 and over 12 prizes.

Asked if sweets needed for TF stalls.

Agreed plenty of stalls that give sweets.

TF discussed welly wanting. EW discussed risk as for welly wanting and agreed it's a no go.

Braids – JB confirmed Abi Bramwell and Gracie and Betty will help. JB said Abi and one daughter could do face glitter. VG asked about face paint. JB will follow up with facepainter friend.

EW asked about temporary braids – Jade explained yes and these will be an option. JB to liaise with Mrs Jackson prior to confirm whether they'll be allowed for school.

Match the teddy – Amelie Jackson to sort - £1 a go. Explained teddy tombola and prize is the teddy. To do teddy collection. Bag in the shed.

School uniforms & pre-loved toys – Katie Hunsdale. To check whether she is able to do the full 4 hours or if she wants to share. EW mentioned pre loved toys collections over half term. JB mentioned getting a message out towards end of term to ask people to have a clear out during half term.

Jam jars – Lots in the shed. Oskar and Isaac earmarked for jam jars. To confirm with mum.

EW asked if it was worth getting jam jars started sooner rather than later. JB discussed getting them out sooner rather than later. Didn't want a rush like last time. EW discussed a teddy week or a jam jar week. JB discussed bringing some jam jars out on ice cream Friday. VG said to fill some ourselves. EW said some great ones last year.

School football- Mark Paris, Julian.

VG mentioned they're on inflatables and that they may do training sessions.

Discussed football – asked John Dutton – decided against this due to being able to offer time for free. TF mentioned asking local teams as a way of recruiting

Actions: JB will ask hubby Corinthians if they wanted to come and recruit

Plant stall – Claire Fenton to over see. Claire will cover first aid also.

Discussed who could be first aiders. VG explained it was about insurance.

Children's games – Tom and Julian and Pete brown. Tom will sort score board.

Ear-mark a star prize for kids and adults.

Garden jenga – TF does not need this in his games corner. Discussed having a toddler chill corner with jenga and pop up tunnels on a picnic blanket. All agreed good idea.

Action: TF will bring 2x2 beach mat and pop up tents.

Den building – Mrs Hellferich and Jo brown. Check in with them to check we don't need to do anything.

Assault course and bouncy castle – Sam Parris, Nicky, Jules, Millie and sally,

Discussed bounce all day for £3 with a stamp on hand.

Discussed whether £3 was too cheap, discussed upping to £5. Agreed to keep at £3

Discussed using gold wristbands. Discussed fingers getting caught and safety aspect.

Discussed cash or tokens. Agreed tokens for bouncy castle. Discussed small for under 7s and then assault course for reception upwards. Discussed having inflatables near the running track due to electrics needed. Games near by. Agreed for another discussion re the lay out plans. EW discussed possible damage to running track and whether there's any concrete around it. VG confirmed not concrete.

Entrance and tokens. – Tracy, Mrs J and Mrs walker and Elly and Sarah

Discussed refunding at the end – TS to arrange.

Raffle - Katie L and Ed Meadowcroft and Sarah

Action: everyone to work on collecting raffle prizes

Tombola – Louise, Matilda, Jess brown.

JB discusses Jess might be better helping with den building

Cake stall – VG will ask ladies from church and Becky's mum will assist.

Gin bar – Jette

Coffee van- VG will follow up 2 options.

EW suggested if no takers then she has an urn and we can do own coffee and tea.

Suggested vegan sausages at worst case scenario.

Field bar – Mark S down for this but Becky suggested mark may rather stay on inflatables.
?BS and VG for bar.

BBQ- EW sorted. Ed, Ed's dad, Ed's mum. 3 on the bbq. Need more volunteers for the bbq. Discussed selling beers and ciders on the bbq also. One person for drinks. Ed and eds dad for bbq and EW to sell drinks. EW suggested keeping offering simple. EW has a bbq. VG has one if Charlotte Clark can't bring hers. Charlotte to possibly lend speaker and bbq.

Actions: BS to follow this up.

Confirmed bread was sorted from Warburtons. EW will sort cheese and sauces and plates etc.

Kids races: Mr Shimwell agreed to do races. VC to liase.

Kids performances:. Discussed the choir. JB explained contacted reflex dance and awaiting confirmation.

TF explained he has a large marquee but it's at his dads in Sheffield and needs a trailer. VG explained a 10x5 marquee would be useful. EW said she has a flat bed that he could borrow. She will check with Ed if he can lend it.

Logistics plan – to do

Token production and sponsor – no more actions. VG will finalise and get on SumUp.

Road signs – Dates being changed this week then will focus on getting them up over the weekend.

Sponsor ship – Still no sponsorship for inflatables.

Stall price list – VC/JB to do price lists. White token or yellow (White £1/Yellow 50p)

EW asked if cash can be used if no tokens. Confirmed no, as people need to go buy tokens.

Cold drinks: We have buckets for ice. Will need to freeze ice packs. Not ice. TF will bring more freezer blocks.

Actions:

Wherever we go to ask for raffle prizes. VG said need a flyer to give out with charity number on. JB will print.

BS to sort parent comms – JB to liaise re jam jars

JB and VG to get jam jars out on Ice cream Friday – ask Mrs J to send a text.

Asked if we have any bunting. JB will look at St Monica's – EW has Union Jack bunting.

VC to check gazebos – on with it and few gazebos to check

BS to liase with rich re speaker and microphone and bbq.

JB to liase with Huby Corinthians re football.

JB to liase with facepainter.

TS to sort alcohol and TENS licence.

First aid – JB and VG and add Claire

TS to sort floats

EW suggested a meeting with FA sooner rather than later for risk assessments, due to work load. She will add it to her desktop and fill in the gaps.

Gazebo leg weights – to consider prior to

Check school field prior to check for uneven ground.

VG to get sweets for prizes.

EW will contact Puckets Pickles, bake house and little gym and water babies for raffle donations.

BS to touch base with JD re how he's doing with prizes for the raffles – kids letters.

AOB:

Date for next meeting not arranged. Will discuss via whatsapp a suitable date where most members can attend.