

CRAYKE

CHURCH OF ENGLAND PRIMARY SCHOOL

Respect | Friendship | Forgiveness | Determination

"Follow your pathway and we grow together with confidence"

Crayke Church of England Primary School
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Crayke

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Website: craykeschool.org

Headteacher – Mrs Judi Jackson

Tuesday 3 June 2025

Dear Parents/Carers,

PARENT GOVERNOR VACANCY

I am writing to let you know that there will be a parent governor vacancy from September 2025 for 1 parent governor on our governing board, and to ask for nominations. The vacancy has arisen as a result of James Champion stepping down after 4 years of excellent service and support to the school, for which we are tremendously grateful.

The Governing Body, with the Headteacher, has overall responsibility for the running of the school. The three core functions for all boards are;

- to ensure that the school has a clear vision, ethos and strategic direction;
- to hold the Headteacher to account for the educational performance of the school and its pupils;
- to oversee the financial performance of the school and making sure its money is well spent.

You do not need any specific qualifications to be a governor. The most important thing is that you are interested in the success of the school and are prepared to play an active part in the work of the governing board. Parent governors are valued members of the team.

There are some circumstances under which someone cannot serve as a governor and these are detailed on the further information sheet attached to this letter.

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training.

If you feel you can help in this capacity, please fill in a nomination form which will need to be completed and returned to the school by **15:30** on **Tuesday 17 June 2025**. Please contact Mrs Bacon on admin@crayke.n-yorks.sch.uk if you would like one printing.

You should be aware that successful candidates will be required to:

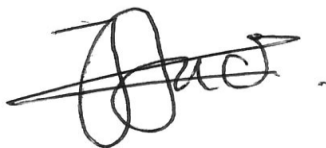
- undergo a Disclosure and Barring Service (DBS) check
- sign a governors' Code of Conduct
- provide details of relevant business and financial interests
- agree to the publication of some details on the school website and on the [Get Information about schools service](#).

If there are more applications than vacancies, an election will need to be held. Should this be the case, you will be contacted again with details of how you can vote and information about the candidates standing for election.

Further information about governors and the work they do can be found at <https://www.gov.uk/government/collections/local-authority-maintained-schools-governance>.

If you would like to know more about the role of a governor at our school please contact me, or our Chair of Governors Andrea Hayes on: chairofgovernors@crayke.n-yorks.sch.uk who would be happy to answer any questions you may have.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Judi Jackson', with a stylized flourish extending from the end.

Judi Jackson
Headteacher
headteacher@crayke.n-yorks.sch.uk